

**TOWNSEND CHURCH OF ENGLAND SCHOOL**  
**High Oaks, St. Albans, Herts, AL3 6DR**  
**Telephone : 01727 853057**



## **Post 16 (Years 12 & 13 - 6<sup>th</sup> Form) Admission Policy**

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Townsend is a Voluntary Aided Church of England School. It is the school Governors who decide who will be admitted each year.

Students of the appropriate age are welcome to join our thriving Post 16 provision. It would normally be expected that applicants have a good disciplinary, work and attendance record and that study and achievement during year 11 was satisfactory. Entry will also depend on a match between student's prior attainment (for year 12: GCSE grades), their wishes and the curriculum available at Townsend. To establish a match between our curriculum offer and the student's desired programme, a discussion will be necessary between the Head of Post 16 Education and the student and, if appropriate, with the parent(s)/carer(s).

The admission number of external applicants applying to Townsend for the first time is 10. The closing date for applications will be April 1<sup>st</sup> each year. Applications received after this date will be considered if places remain available and will be allocated in the order of receipt. Application is made by completing the school application form and submitting it to the school office. In the event of over-subscription, places will be allocated to those who live the closest to the school. This distance will be measured by the County Council with a computerised mapping system using the method described in the County admission literature/website. Those with the shortest journey by a designated route will be given priority. If the County Council is unable to supply the required measurements, the distance will be assessed by measuring a straight line from the front entrance of the school to the applicants home.

Although Townsend offers a broad range of courses, Townsend is part of a Post 16 consortium and you should note that this involves the shared teaching of some courses and the provision of some subjects at other institutions.

Students applying for an AS/A2 programme would need to have at least eight GCSE passes, with five of these being grades A\*, A, B or C. (the new grades 9, 8, 7, 6, 5) For entry into some courses a grade B (new grade 6) or higher is required in the related GCSE. Information for these specific courses can be obtained from the Head of Post 16 Education. Entry for vocational level 2 (BTec/Diploma) courses requires at least six GCSE passes, with four of these being at least at grades D and E. (new grade 4) Courses provided by our partner consortium schools may have different entry requirements. This information can be obtained from the Head of Post 16 Education.