

TOWNSEND CHURCH OF ENGLAND SCHOOL
High Oaks, St. Albans, Herts, AL3 6DR
Telephone: 01727 853057



Post 16 (Years 12 & 13 - 6th Form) Admission Policy
2024 - 2025

Townsend is a Voluntary Aided Church of England School. It is the school Governors who decide who will be admitted each year.

Students of the appropriate age are welcome to apply to join our thriving Post 16 provision. Entry will depend on a match between course requirements and a student's appropriate prior attainment for the course, the wishes of the student and the curriculum available at Townsend.

Once a place has been offered, in order to establish a match between our curriculum offer and the student's desired programme, a discussion will be necessary between the Head of Post 16 Education and the student and, if appropriate, with the parent(s)/carer(s).

The admission number of external applicants applying to Townsend for the first time is 10. The closing date for applications will be April 1st each year. Applications received after this date will be considered if places remain available. Forms are available at the school from the Head of Post 16 Education.

In the event of over-subscription, places will be allocated to

1. Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.
2. Children who live the closest to the school. The school uses Hertfordshire County Council's straight line distance measurement system. Distances are measured using a computerised mapping system to two decimal places. The measurement is taken from the AddressBase Premium address point of the child's home to the address point of the school. AddressBase Premium is a nationally recognised method of identifying the location of schools and individual residences.

Although Townsend offers a broad range of courses, Townsend is also part of a Post 16 Consortium and you should note that this involves the shared teaching of some courses and the provision of some subjects at other institutions.

To be successful in further study at Advanced Level it would be normal to have at least eight GCSE passes, with five of these being grades 9, 8, 7, 6, 5. For entry into some courses a grade 6 or higher is required in the related GCSE. Information for these specific courses can be obtained from the Head of Post 16 Education. Entry for vocational Level 2 (BTec/Diploma) courses normally requires for successful completion at least six GCSE passes, with four of these being at least at grade 4. Courses provided by our partner consortium schools may have different subject entry requirements. Up to date information can be obtained from the Head of Post 16 Education.

The grades outlined above apply equally to internal and external applicants.

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Post 16 (Years 12 & 13 - 6th Form) Application form
 (Closing date 1st April)

Pupil's first name Pupil's surname

Date of Birth

Home address

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Parent/Guardian

Telephone:

Email address:

If applying for an Advanced level course please complete section 1 and if applying for a B Tec/Diploma please complete section 2

Section 1: Applications for Advance Level Courses

Course applied for:.....

At least 8 GCSE passes grades 9 -5 in 5 subjects or more	Subject	Grade	Subject	Grade

Section 2: Applications for Vocational Level 2 (B Tec/ Diploma)

Course applied for:.....

At least 6 GCSE passes grade 4 or above in 4 subjects or more	Subject	Grade	Subject	Grade

To the best of my/our knowledge, the information given on this form is correct. I agree to notify the school immediately of any change of circumstances that might affect the application.

Name: _____ **Signature**_____

Date: _____

If you need help to complete the application form, please contact the School Office (01727 853047).